



CAREER TRACKS

*Training for Today's
Modern Healthcare
Practices,
Administrative &
Regulatory
Procedures*

**CAREER TRACKS:
Certified Medical Auditor**

Medical auditing is a critical element to ensure physicians' practices are not only in compliance with applicable regulatory standards, but also ensures these practices are profitable in the short and long term. Federal Medicare and Medicaid regulations will begin to tighten after the passage and implementation of provisions from the Patient Protection and Affordable Care Act of 2010. To ensure compliance with these new regulations and also maintain revenue levels and overall profitability, many healthcare practices will require Certified Professional Medical Auditors to apply their skills in coding, documentation and compliance in providing audit services. Certification from the American Academy of Professional Coders (AAPC) in both Medical Auditing and Compliance ensures professionals can provide various services from recovery audits to private payer denials – all services that help ensure accurate reporting and accounting for medical practices across the country.



| Programs |
|--|
| Certified Professional Medical Auditor |
| Certified Professional Healthcare Compliance Officer |
| Healthcare Reform Perspectives: Accountable Care Concepts for Managers |
| Health Insurance II |
| Accounting I |
| Accounting II |



**Certified Medical Auditor Career Track
Package w/ eBooks**

Includes traditional text if no available eBook



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CAREER TRACKS

Certified Medical Auditor Program

Certified Professional Healthcare Compliance Officer

As the healthcare field continues to expand, compliance requirements of various governments and regulatory agencies will continue to grow as well. All medical practices, no matter how big or small, will require a professional on staff who can organize, develop, manage and direct all compliance requirements. Moreover, mandatory compliance programs will become a condition of Federal healthcare programs in order to combat pervasive Medicare and Medicaid fraud and abuse as dictated by the Patient Protection and Affordable Care Act passed in 2010. To meet these needs, Certified Professional Healthcare Compliance Officers will increasingly be in high demand for the medical community. **This course is designed to prepare students to sit for the American Academy of Professional Coders (AAPC) Certified Professional Compliance Officer (CPCO) certification exam.**

Certified Professional Medical Auditor

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Healthcare Reform Perspectives: Accountable Care Concepts for Managers

The Healthcare Reform Perspectives: Accountable Care Concepts for Managers course introduces students to the accountable Healthcare concepts defined in the Patient Protection and Affordable Care Act of March 2010. Over the coming years, implementation of the Affordable Care Act will present a unique and lengthy set of challenges for healthcare practices across the country. An essential part of this transition aimed at cost reduction will include the implementation of Health Information Technology (HIT) to make data available between providers, insurance carriers and patients, implicating the need for coordinating patient information, maintaining health information security and keeping abreast of on-going and often complex information presented on a regular basis.

Health Insurance II

As part of the Health Insurance II course, students will be introduced to medical billing and the claims submission process. Students will also learn about insurance claim preparation and transmission as well as the various types of insurance available, depending on the patient's individual profile. In addition, the course will review the various types of Healthcare billing and provide students with an in-depth understanding of Medicare and Medicaid billing. In order to optimize these processes and provide the best access for patients, healthcare professionals must have a clear understanding of the intricacies of navigating the health insurance system. **As one of five courses necessary to gain the Patient Access Specialist certification, the Health Insurance II course will ensure participants have the foundations necessary for success in this position.**

Accounting I

Accounting principles are no longer just for bookkeepers, traditional accountants and tax experts. Indeed, accounting is one subject that crosses every industry and touches multiple roles within them. Whether already successful in business or looking to enter the field, this class is a fantastic way to expand your skill set and ensure you're ready for the next promotion. With so many professionals starting their own business or working in small and micro-sized businesses, a fundamental understanding of proper accounting principles is essential to any successful company. Starting with the basics, this course will take students through the fundamentals of business accounting, reading and understanding financial statements, actually preparing sophisticated financial statements and applying accounting principles to evaluate and/or optimize financial performance across businesses.

Accounting II

A continuation of Accounting 1, course topics include corporate accounting and financial statements, long-term liabilities, cash flow and financial statement analysis, managerial accounting, budgeting, and using financial data to make business decisions. Whether already successful in business or looking to enter the field, this class in combination with Accounting I is a fantastic way to expand your skill set and ensure you're ready for the next promotion. With so many professionals starting their own business or working in small and micro-sized businesses, a fundamental understanding of proper accounting principles is essential to any successful company. Building on the basics from Accounting I, this course give students the opportunity to apply the fundamentals of business accounting to interpret and prepare complex financial statements, actually preparing sophisticated financial statements, measure assets and liabilities and analyze balance sheets in a way that will produce healthy accounting strategies and practices for any business, no matter the size



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